



ଓଡ଼ିଶା ବିଦ୍ୟୁତ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିଃ.  
ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

Regd. Office: Janpath: Bhubaneswar-751022.

Telephone: (0674) 2540051 (EPABX), Website: www.optcl.co.in

CIN:U4102OR2004SGC007553

No.GL-VII-04 / 2020 - 7383

/Dated, 23.04.2021

CIRCULAR

**Sub: Restriction on Leaving Headquarters & travelling to other states.**

Whereas, resurgence of SARS-CoV 2 has been noticed in many parts of India and some areas of the state;

And whereas, **Triple Mutant variant of COVID-19** is reported to be observed in people in West Bengal and other States;

And whereas, it is observed that the number of Covid-19 positive cases are showing increasing trend in some districts of the state;

And whereas, COVID appropriate behavior and protocols are required to be observed scrupulously in order to prevent the transmission of the infection;

All the employees are advised not to travel to other states and also to the bordering district of Odisha where the intensity of Covid-19 infections is more, in case it is that urgent they need to take station leaving permission from CGM or above level official. Also they will be required to undergo RT-PCR test or mandatory quarantine period before they are allowed to join duty. They should follow Govt. guidelines for quarantine & RT-PCR test etc.

Employees those who will avail station leaving permission & travel to other states shall have to observe the following guidelines strictly:

- 1) Employees who travel to other states and return, shall have to produce RT-PCR negative report obtained within 72 hours of entry/ final vaccination certificate (after two doses of vaccination). Employees coming without such report shall have to undergo 7 days mandatory Home quarantine as per Order No.-1805/ R&DM (DM), dt.08.04.2021, Govt. of Odisha.
- 2) Employees who travel to West Bengal & return, shall have to undergo a 14 days of mandatory Home quarantine as per Order No.-2116/ R&DM (DM), dt.22.04.2021, Govt. of Odisha.

  
Sr. General Manager (HRD)

Memo No. **7384**

/Dated, **23.04.2021**

Copy forwarded to All CGMs / All Sr. G.Ms / Company Secretary / All G.Ms / All DGMs / All AGMs / All Managers / E.E. C.W.D. Bhubaneswar / Land Officers / Medical officer Power Hospital / All Branch officers of Corporate Office of OPTCL for information. C.G.M (IT),I/C is requested to upload the above O/O in Official Website.

  
**DGM (HRD) Gen. Admn.**

Memo No. **7385**

/Dated, **23.04.2021**

Copy to Sr. P.S. to Chairman / P.S to M.D / P.S. /P.A to all Functional Directors of OPTCL & GRIDCO for kind information.

  
**DGM (HRD) Gen. Admn.**

***CC: Notice Board of AW Building / Finance Building / Multi Storied Building / T.W. Building.***